

Time Adjustment Instructions for Tabulators and the AutoMARK

Accu-Vote Tabulators

1. Hold down both the **Yes** and the **No** button & turn on the power switch
2. Use the **No** button to cycle through the menus until you find the time menu
3. Select **Yes** to enter the time menu
4. Select appropriate **Yes** or **No** button when prompted

M-100 Tabulators

1. Turn key to Open Polls
2. From the open polls screen, hold down both the first and third buttons from the left on control panel to activate service mode
3. Select **System Settings**
4. Select **Date Time**
 - a. Select **Set Time**
 - a. Press **Select** to scroll through number of positions and then use the PLUS or MINUS to increase or decrease the values.

Sequoia Tabulators

1. With the tabulator off. Hold down the **9** key.
2. Keeping the **9** key held down, plug in the tabulator.
3. Continue holding the **9** key down until you see the **DIAGNOSTIC MONITOR** printout.
4. Press the **FEED** and the **3** button at the same time.
5. Next press **2** to set the time back one hour (fall) or **1** to set the time ahead one hour (spring).
6. Unplug the tabulator.

AutoMARK Instructions

1. Turn key to **Test**
2. Select **System Maintenance**
3. Enter password of "Vogue" and press **OK**
4. Select **Set date & time**
5. Select **Time**
6. Select **Clear**
7. Enter time in hh:mm (am/pm) format (e.g., 10:36 a.m.) Note: Colon must be inserted between the hour and minute.
8. Select **Apply**
9. Verify that the time change was successfully applied
10. Select **Done** twice
11. Verify the date and time accuracy at the top of the AutoMARK main menu screen.

Questions? Please contact the vendor that supports the tabulator. A list of contacts can be found at this website: http://www.mi.gov/sos/0,4670,7-127-1633_11976-309778--,00.html